

ASHFIELD DISTRICT COUNCIL

CODE OF PRACTICE

**PROVISION OF COMPLIANCE TESTS
BY EXTERNAL APPROVED MOT TESTING STATIONS**

1. Approved Testing Stations shall:

- Only use trained & qualified MOT Testers to carry out the Compliance Tests.
- Ensure that all accredited MOT Testers have read and are aware of this 'Code of Practice' and understand the differences between a Hackney Carriage Vehicle and a Private Hire Vehicle, and the "Conditions of Fitness" applicable to such vehicles when carrying out the Compliance Tests.
- Carry out such Compliance Tests in accordance with the Ashfield District Council Hackney Carriage & Private Hire Licensing Policy, and in accordance with training / instructions provided by the Ashfield District Motor Transport Department.
- Report any existing licensed vehicles that fail a Compliance Test immediately to the Licensing Authority in order that the vehicle licence can be revoked / reviewed as appropriate.
- Carry out such Compliance Tests using the Ashfield District Council approved and provided Compliance Test Sheet.
- Provide the customer with a copy of the completed Compliance Test Sheet following the conclusion of the Compliance Test.

2. The Council shall:

- Provide any necessary or needed advice, support, and training to the Approved Testing Station and any MOT Testers.
- Notify Approved Testing Stations of any changes to the Ashfield District Council Hackney Carriage & Private Hire Licensing Policy that affect the Compliance Test requirements.

3. Lead Signatures

The lead signatures for this agreement to the Code of Practice are:

Approved Testing Station:

Insert Company Name

Insert Name: Insert Position in Company

Signed: _____

Date: _____

Ashfield District Council Licensing Authority

Julian Alison: Licensing Manager

Signed: _____

Date: _____